

# **Forward Plan**

## **April - July 2016**

***Ian Hudspeth***  
Leader of the Council  
County Hall, Oxford OX1 1ND

*Date Issued: 4 March 2016*



**OXFORDSHIRE  
COUNTY COUNCIL**



## The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged according to the responsibility areas of the various members of the Cabinet. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.<sup>1</sup> This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan. A timetable for all the decisions listed in the Plan appears in an Annex at the end of the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online<sup>2</sup>. Copies can be supplied on request, at a charge to cover copying costs.

### Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

- posted to "Forward Plan", Law & Governance (Democratic Services), Corporate Services, County Hall, Oxford OX1 1ND or
- delivered in person to the same address or
- e-mailed to [forward.plan@oxfordshire.gov.uk](mailto:forward.plan@oxfordshire.gov.uk).

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Governance (Democratic Services), (contact as above, or telephone Oxford 810806) or online<sup>3</sup>.

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<sup>1</sup> [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 – Decision Making

<sup>2</sup> [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

<sup>3</sup> [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

## Members of the Cabinet

<b>Cabinet Member</b>	<b>Main Areas of Responsibility</b>
<i>Leader of the Council</i> Councillor Ian Hudspeth	Strategy; corporate and community leadership; strategic communications; major external partnerships; regional issues; economic development; Districts Liaison
<i>Deputy Leader of the Council</i> Councillor Rodney Rose	Internal management; HR & industrial relations; strategic rail; fire control; emergency planning; flooding; policy co-ordination; fire & rescue; Trading Standards; equalities; localities; community cohesion; voluntary and community sector; strategic waste
<i>Cabinet Member for Adult Social Care</i> Councillor Mrs Judith Heathcoat	Adult Social Care
<i>Cabinet Member for Business &amp; Customer Services</i> Councillor Nick Carter	Customer Services; Communications; ICT; support to SME's; Property
<i>Cabinet Member for Children, Education &amp; Families</i> Councillor Melinda Tilley	Education and Statutory Lead member for Children's Services
<i>Cabinet Member for Cultural &amp; Community Services</i> Councillor Lorraine Lindsay-Gale	Registration service, library service, Coroner's service; music service; adult learning; cultural services; tourism
<i>Cabinet Member for Environment</i> Councillor David Nimmo Smith	Strategic planning with Oxfordshire; minerals strategy; transport; waste management; environment management
<i>Cabinet Member for Finance</i> Councillor Lawrie Stratford	Finance
<i>Cabinet Member for Public Health</i> Councillor Hilary Hibbert-Biles	Public Health

# The Forward Plan

## **CABINET MEMBER: LEADER OF THE COUNCIL**

### **KEY DECISIONS**

NIL

### **NON-KEY DECISIONS**

#### **Delegated Powers - April 2016**

To report on a quarterly basis any executive decisions taken under the specific powers and functions delegated under the terms of Part 7.2 (Scheme of Delegation to Officers) of the Council's Constitution – Paragraph 6.3(c)(i). It is not for scrutiny call in.

*Decision Maker and Target Date:* **Cabinet, 19 April 2016**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* N/A

*Report By:* Chief Legal Officer & Monitoring Officer

*Contact:* Sue Whitehead, Principal Committee Officer Tel: (01865) 810262

Ref: 2015/124

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#### **Delegated Powers - July 2016**

To report on a quarterly basis any executive decisions taken under the specific powers and functions delegated under the terms of Part 7.2 (Scheme of Delegation to Officers) of the Council's Constitution – Paragraph 6.3(c)(i). It is not for scrutiny call in.

*Decision Maker and Target Date:* **Cabinet, 19 July 2016**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* N/A

*Report By:* Chief Legal Officer & Monitoring Officer

*Contact:* Sue Whitehead, Principal Committee Officer Tel: (01865) 810262

Ref: 2016/021

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**CABINET MEMBER: DEPUTY LEADER OF THE COUNCIL**

**KEY DECISIONS**

**Sign Off for Oxfordshire Fire & Rescue Service's Participation in the Emergency Services Mobile Communication Programme (ESMCP)**

Department for Communities & Local Government (DCLG) require Fire & Rescue Services to sign up to the ESMCP by 25 March 2016 - the report seeks approval to participate in the programme.

*Decision Maker and Target Date:* **Deputy Leader, 7 March 2016**  
*Reason for amendment (if any)*  
*Key Decision:* Yes - Revenue Expenditure > £500,000  
*Exempt Information:* None  
*Consultations:* N/A  
*Report By:* Chief Fire Officer  
*Contact:* Simon Furlong, Assistant Chief Fire Officer Tel: (01865) 855206  
Ref: 2016/022

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**Oxfordshire Fire & Rescue - 365 Alive Vision - 2016-2022 - March 2016**

To seek approval of the final strategic vision for Oxfordshire Fire & Rescue.

*Decision Maker and Target Date:* **Cabinet, 15 March 2016**  
*Reason for amendment (if any)* Decision due date for Deputy Leader on 07/03/2016 changed to Cabinet on 15/03/2016.  
Reason: Moved from Cabinet Member to Full Cabinet  
*Key Decision:* Yes - Affects more than 1 division  
*Exempt Information:* None  
*Consultations:* Wide consultation with a range of stakeholders, through various methods.  
*Report By:* Chief Fire Officer  
*Contact:* Simon Furlong, Assistant Chief Fire Officer Tel: (01865) 855206  
Ref: 2015/103

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## **Oxfordshire Together**

To seek approval of the transferring of services down to Town and Parish Councils.

*Decision Maker and Target Date:* **Cabinet, 19 April 2016**  
*Reason for amendment (if any)*  
*Key Decision:* Yes - Affects more than 1 division  
*Exempt Information:* None  
*Consultations:* Stakeholders  
*Report By:* Director for Environment & Economy  
*Contact:* Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2016/024

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## **NON-KEY DECISIONS**

### **Business Management & Monitoring Report for Quarter 3 - 2015/16**

To note and seek agreement of the report.

*Decision Maker and Target Date:* **Cabinet, 19 April 2016**  
*Reason for amendment (if any)*  
*Key Decision:* No  
*Exempt Information:* None  
*Consultations:* N/A  
*Report By:* Head of Policy  
*Contact:* Maggie Scott, Chief Policy Officer Tel: (01865) 816081 Ref: 2015/116

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### **Staffing Report - Quarter 4 - 2015**

Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.

*Decision Maker and Target Date:* **Cabinet, 24 May 2016**  
*Reason for amendment (if any)*  
*Key Decision:* No  
*Exempt Information:* None  
*Consultations:* N/A  
*Report By:* Chief Human Resources Officer  
*Contact:* Sue Corrigan, County HR Manager Tel: (01865) 810280 Ref: 2015/122

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## **Business Management & Monitoring Report for Quarter 4 - 2015/16**

To note and seek agreement of the report.

*Decision Maker and Target Date:* **Cabinet, 19 July 2016**  
*Reason for amendment (if any)*  
*Key Decision:* No  
*Exempt Information:* None  
*Consultations:* N/A  
*Report By:* Chief Policy Officer  
*Contact:* Maggie Scott, Chief Policy Officer Tel: (01865) 816081

Ref: 2016/020

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### ***CABINET MEMBER: ADULT SOCIAL CARE***

#### ***KEY DECISIONS***

##### **Care Home Fees 2016**

To agree target banding rates effective from April 2016.

*Decision Maker and Target Date:* **Cabinet, 15 March 2016**  
*Reason for amendment (if any)*  
*Key Decision:* Yes - Affects more than 1 division  
*Exempt Information:* None  
*Consultations:* Public consultation via OCC web-site. Individual provider meetings.  
*Report By:* Deputy Director - Joint Commissioning  
*Contact:* Andrew Colling, Quality & Contracts Manager Tel: (01865) 323682

Ref: 2015/101

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#### ***NON-KEY DECISIONS***

NIL



**CABINET MEMBER: BUSINESS & CUSTOMER SERVICES**

**KEY DECISIONS**

NIL

**NON-KEY DECISIONS**

NIL

**CABINET MEMBER: CHILDREN, EDUCATION & FAMILIES**

**KEY DECISIONS**

NIL

**NON-KEY DECISIONS**

**Expansion of Drayton Primary School**

Whether to formally support the decision of the Governing Body of Drayton Primary School on its proposal to expand the school to 1 form entry from September 2017.

*Decision Maker and Target Date:*

**Cabinet Member for Children, Education  
& Families, 21 March 2016**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Public consultation and Governors' decision.

*Report By:* Director for Children's Services

*Contact:* Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2015/125

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**Federation of Wood Farm Primary School and The Slade Nursery School, Oxford**

Whether to formally support the Governing Bodies of the two schools in their proposal to federate from September 2016.

*Decision Maker and Target Date:* **Cabinet Member for Children, Education & Families, 11 April 2016**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Public consultation and Governors' decision.

*Report By:* Director for Children's Services

*Contact:* Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2015/126

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***CABINET MEMBER: CULTURAL & COMMUNITY SERVICES***

***KEY DECISIONS***

NIL

***NON-KEY DECISIONS***

NIL

## **CABINET MEMBER: ENVIRONMENT (INCLUDING TRANSPORT)**

### **KEY DECISIONS**

#### **Highways Policy Changes**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 17 March 2016**

*Reason for amendment (if any)*

*Key Decision:* Yes - Affects more than 1 division

*Exempt Information:* None

*Consultations:* Key Stakeholders

*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery

*Contact:* Steve Smith, Service Manager - Network & Asset Management Tel: (01865) 810435 Ref: 2016/004

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#### **Review of Asset Policies (Drainage and Structures)**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 17 March 2016**

*Reason for amendment (if any)*

*Key Decision:* Yes - Affects more than 1 division

*Exempt Information:* None

*Consultations:* Key Stakeholders

*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery

*Contact:* David Bullock, Strategic Asset Manager Tel: 07917 070657 Ref: 2016/005

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#### **South East Perimeter Road, Bicester - Conclusion of Options Assessment Work**

A decision on the preferred route for the SE Perimeter Road in Bicester, to be safeguarded through the Cherwell Local Plan Part 2 process.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 17 March 2016**

*Reason for amendment (if any)*

*Key Decision:* Yes - Revenue Expenditure > £500,000

*Exempt Information:* None

*Consultations:* Public

*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery

*Contact:* Lisa Michelson, Locality Manager - West and Cherwell Tel: (01865) 815673 Ref: 2016/011

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## **Oxfordshire Minerals & Waste Annual Monitoring Report 2015**

To seek agreement to the Minerals & Waste Annual Monitoring Report for 2015, setting out progress on preparation of the Minerals & Waste Local Plan and the results of monitoring of minerals & waste planning policies.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 28 April 2016**

*Reason for amendment (if any)* Decision due date for Cabinet Member for Environment changed from 11/02/2016 to 28/04/2016. Reason: Further work required.

*Key Decision:* Yes - Affects more than 1 division

*Exempt Information:* None

*Consultations:* Minerals & Waste Cabinet Advisory Group

*Report By:* Deputy Director for Environment & Economy - Strategy & Infrastructure Planning

*Contact:* Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544 Ref: 2015/090

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## **Street Lighting Contract and Interim Policy**

To seek approval of the proposed interim policy for provision of the electrical services, note their impact on the service and to approve the emergency procurement process.

*Decision Maker and Target Date:* **Cabinet, 19 April 2016**

*Reason for amendment (if any)*

*Key Decision:* Yes - Affects more than 1 division

*Exempt Information:* None

*Consultations:* N/A

*Report By:* Director for Environment & Economy

*Contact:* Dariusz Seroczynski, Highways Network Manager Tel: (01865) 815629 Ref: 2016/025

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## **Investing in the A40 - A Long Term Strategy**

To seek approval of the strategy.

*Decision Maker and Target Date:* **Cabinet, 24 May 2016**

*Reason for amendment (if any)* Decision due date for Cabinet changed from 19/04/2016 to 24/05/2016. Reason: Further work required.

*Key Decision:* Yes - Revenue Expenditure > £500,000

*Exempt Information:* Yes - Category 3 - commercial sensitive information - Annex

*Consultations:* Public (consultation and exhibitions)

*Report By:* Director for Environment & Economy

*Contact:* Lisa Michelson, Locality Manager - West and Cherwell Tel: (01865) 815673 Ref: 2015/114

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## **Connecting Oxfordshire Update - Local Transport Plan (LTP4) 2015-2031**

To seek approval of the changes proposed to the Connecting Oxfordshire Update – Local Transport Plan 2015 – 2031.

*Decision Maker and Target Date:* **Cabinet, 28 June 2016**  
*Reason for amendment (if any)* Decision due date for Cabinet changed from 19/04/2016 to 28/06/2016. Reason: Further work required.  
*Key Decision:* Yes - Affects more than 1 division  
*Exempt Information:* None  
*Consultations:* Stakeholders  
*Report By:* Director for Environment & Economy  
*Contact:* John Disley, Strategic Manager Policy & Strategy Tel: (01865) 810460  
Ref: 2015/119

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## **NON-KEY DECISIONS**

### **Proposed Parking Restrictions - Various, Cholsey**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 17 March 2016**  
*Reason for amendment (if any)* Decision due date for Cabinet Member for Environment changed from 11/02/2016 to 17/03/2016. Reason: Further work required.  
*Key Decision:* No  
*Exempt Information:* None  
*Consultations:* Key Stakeholders and Local Residents.  
*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery  
*Contact:* Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304  
Ref: 2015/076

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## **Proposed Parking Restrictions - Long Furlong, Abingdon**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 17 March 2016**

*Reason for amendment (if any)* Decision due date for Cabinet Member for Environment changed from 11/02/2016 to 17/03/2016. Reason: Further work required.

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders and Local Residents.

*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery

*Contact:* Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2015/079

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## **Proposed Puffin Crossing (Revised Location) - A417 Stanford in the Vale**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 17 March 2016**

*Reason for amendment (if any)* Decision due date for Cabinet Member for Environment changed from 11/02/2016 to 17/03/2016. Reason: Further work required.

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders and Local Residents

*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery

*Contact:* Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2014/186

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## **Proposed Puffin Crossing - Broad Gap, Bodicote**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 17 March 2016**

*Reason for amendment (if any)* Decision due date for Cabinet Member for Environment changed from 14/01/2016 to 17/03/2016. Reason: Further work required.

*Key Decision:* No

*Exempt Information:* None

*Consultations:* With relevant stakeholders.

*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery

*Contact:* Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2015/034

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## **Proposed Parking Restrictions - Green Ridges, Headington**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 17  
March 2016**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders and Local Residents

*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery

*Contact:* Owen Jenkins, Highways, Transport & Waste Service Manager Tel:  
(01865) 323304 Ref: 2016/007

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## **Proposed Toucan Crossing - Park Road, Faringdon**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 17  
March 2016**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders

*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery

*Contact:* Owen Jenkins, Highways, Transport & Waste Service Manager Tel:  
(01865) 323304 Ref: 2016/008

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## **Proposed 20mph Zone - Swinbrook Road Area, Carterton**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 17  
March 2016**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders

*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery

*Contact:* Owen Jenkins, Highways, Transport & Waste Service Manager Tel:  
(01865) 323304 Ref: 2016/009

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## **Proposed Waiting Restrictions, Blackbird Leys**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 17  
March 2016**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders and Local Residents

*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery

*Contact:* Owen Jenkins, Highways, Transport & Waste Service Manager Tel:  
(01865) 323304 Ref: 2016/012

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## **Proposed Pegasus Crossing - Chilton Area**

To consider, if necessary, responses for a consultation on proposals for a modified crossing.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 17  
March 2016**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders

*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery

*Contact:* Paul Fermer, Service Manager - Major Infrastructure Delivery Tel:  
(01865) 815764 Ref: 2016/015

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## **Revised Arrangements for Visitor Parking Permits - Abingdon and Henley**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 28  
April 2016**

*Reason for amendment (if any)* Decision due date for Cabinet Member for Environment changed from 11/02/2016 to 28/04/2016. Reason: Further work required.

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders and Local Residents.

*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery

*Contact:* Owen Jenkins, Highways, Transport & Waste Service Manager Tel:  
(01865) 323304 Ref: 2015/080

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## **Proposed Traffic and Parking Measures - Access to Headington Scheme**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 28 April 2016**

*Reason for amendment (if any)*

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders and Local Residents

*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery

*Contact:* Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304, Paul Fermer, Service Manager - Major Infrastructure Delivery Tel: (01865) 815764 Ref: 2016/003

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## **Proposed Amendments to Traffic, Access and Parking Restrictions - Westgate Development, Oxford**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 9 June 2016**

*Reason for amendment (if any)* Decision due date for Cabinet Member for Environment changed from 28/04/2016 to 09/06/2016. Reason: To allow further time for consultation.

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders and Local Residents

*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery

*Contact:* Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2016/010

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## **CABINET MEMBER: FINANCE**

### **KEY DECISIONS**

NIL

## **NON-KEY DECISIONS**

### **2015/16 Financial Monitoring & Business Strategy Report - February 2016**

Financial report on revenue and capital spending against budget allocations, including virements between budget heads.

*Decision Maker and Target Date:* **Cabinet, 19 April 2016**  
*Reason for amendment (if any)*  
*Key Decision:* No  
*Exempt Information:* None  
*Consultations:* N/A  
*Report By:* Chief Finance Officer  
*Contact:* Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: (01865) 323975 Ref: 2015/115

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### **Provisional 2015/16 Revenue and Capital Outturn**

To consider the 2015/16 provisional outturn report and agree the treatment of any budget under or overspends.

*Decision Maker and Target Date:* **Cabinet, 28 June 2016**  
*Reason for amendment (if any)*  
*Key Decision:* No  
*Exempt Information:* None  
*Consultations:* N/A  
*Report By:* Chief Finance Officer  
*Contact:* Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: (01865) 323975 Ref: 2016/002

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### **Interim Report of the Income Generation Cabinet Advisory Group**

To note the progress and recommend the CAG continues its current line of work and to request a further report from the CAG in the winter.

*Decision Maker and Target Date:* **Cabinet, 28 June 2016**  
*Reason for amendment (if any)*  
*Key Decision:* No  
*Exempt Information:* None  
*Consultations:* N/A  
*Report By:* Chair of the Income Generation Cabinet Advisory Group  
*Contact:* John Courouble, Corporate Policy Manager Tel: (01865) 896163 Ref: 2016/016

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## **2016/17 Financial Monitoring & Business Strategy Delivery Report - May 2016**

Financial report on revenue and capital spending against budget allocations, including virements between budget heads.

*Decision Maker and Target Date:* **Cabinet, 19 July 2016**  
*Reason for amendment (if any)*  
*Key Decision:* No  
*Exempt Information:* None  
*Consultations:* N/A  
*Report By:* Chief Finance Officer  
*Contact:* Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: (01865) 323975 Ref: 2016/018

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## **Treasury Management 2015/16 Outturn**

To review Treasury Management activity in 2015/16 in accordance with the CIPFA code of practice.

*Decision Maker and Target Date:* **Cabinet, 19 July 2016**  
*Reason for amendment (if any)*  
*Key Decision:* No  
*Exempt Information:* None  
*Consultations:* N/A  
*Report By:* Chief Finance Officer  
*Contact:* Lewis Gosling, Financial Manager - Treasury Management Tel: (01865) 323988 Ref: 2016/019

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**CABINET MEMBER: PUBLIC HEALTH**

**KEY DECISIONS**

**Health Visitor Services**

To seek approval of the incurring of expenditure for the commissioning of the Health Visiting Service and to delegate to the Director of Public Health, following consultation with the Cabinet Member for Public Health the authority to determine tenders and contracts in order to secure provision of services.

*Decision Maker and Target Date:* **Cabinet Member for Public Health, 27 April 2016**

*Reason for amendment (if any)*

*Key Decision:* Yes - Revenue Expenditure > £500,000

*Exempt Information:* None

*Consultations:* N/A

*Report By:* Director of Public Health

*Contact:* Donna Husband, Head of Commissioning Health Improvement Tel: (01865) 328667 Ref: 2016/023

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**NON-KEY DECISIONS**

NIL

## Timetable for Decisions listed in this Plan

*For further details of the decisions see the corresponding item and reference number in the main part of the Plan. March 2016 items included for ease of reference.*

### Cabinet - 15 March 2016

- **Oxfordshire Fire & Rescue - 365 Alive Vision - 2016-2022 - March 2016** 2015/103  
*Simon Furlong, Assistant Chief Fire Officer Tel: (01865) 855206*
- **Care Home Fees 2016** 2015/101  
*Andrew Colling, Quality & Contracts Manager Tel: (01865) 323682*

### Cabinet - 19 April 2016

- **Delegated Powers - April 2016** 2015/124  
*Sue Whitehead, Principal Committee Officer Tel: (01865) 810262*
- **Oxfordshire Together** 2016/024  
*Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304*
- **Business Management & Monitoring Report for Quarter 3 - 2015/16** 2015/116  
*Maggie Scott, Chief Policy Officer Tel: (01865) 816081*
- **Street Lighting Contract and Interim Policy** 2016/025  
*Dariusz Seroczynski, Highways Network Manager Tel: (01865) 815629*
- **2015/16 Financial Monitoring & Business Strategy Report - February 2016** 2015/115  
*Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: (01865) 323975*

### Cabinet - 24 May 2016

- **Staffing Report - Quarter 4 - 2015** 2015/122  
*Sue Corrigan, County HR Manager Tel: (01865) 810280*
- **Investing in the A40 - A Long Term Strategy** 2015/114  
*Lisa Michelson, Locality Manager - West and Cherwell Tel: (01865) 815673*

## The Forward Plan

### Cabinet - 28 June 2016

- **Connecting Oxfordshire Update - Local Transport Plan (LTP4) 2015-2031** 2015/119  
*John Disley, Strategic Manager Policy & Strategy Tel: (01865) 810460*
- **Provisional 2015/16 Revenue and Capital Outturn** 2016/002  
*Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: (01865) 323975*
- **Interim Report of the Income Generation Cabinet Advisory Group** 2016/016  
*John Courouble, Corporate Policy Manager Tel: (01865) 896163*

### Cabinet - 19 July 2016

- **Delegated Powers - July 2016** 2016/021  
*Sue Whitehead, Principal Committee Officer Tel: (01865) 810262*
- **Business Management & Monitoring Report for Quarter 4 - 2015/16** 2016/020  
*Maggie Scott, Chief Policy Officer Tel: (01865) 816081*
- **2016/17 Financial Monitoring & Business Strategy Delivery Report - May 2016** 2016/018  
*Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: (01865) 323975*
- **Treasury Management 2015/16 Outturn** 2016/019  
*Lewis Gosling, Financial Manager - Treasury Management Tel: (01865) 323988*

### Deputy Leader - 7 March 2016

- **Sign Off for Oxfordshire Fire & Rescue Service's Participation in the Emergency Services Mobile Communication Programme (ESMCP)** 2016/022  
*Simon Furlong, Assistant Chief Fire Officer Tel: (01865) 855206*

### Cabinet Member for Children, Education & Families - 21 March 2016

- **Expansion of Drayton Primary School** 2015/125  
*Diane Cameron, School Organisation Officer Tel: (01865) 816445*

## Cabinet Member for Children, Education & Families - 11 April 2016

- **Federation of Wood Farm Primary School and The Slade Nursery School, Oxford** 2015/126  
*Diane Cameron, School Organisation Officer Tel: (01865) 816445*

## Cabinet Member for Environment - 17 March 2016

- **Highways Policy Changes** 2016/004  
*Steve Smith, Service Manager - Network & Asset Management Tel: (01865) 810435*
- **Review of Asset Policies (Drainage and Structures)** 2016/005  
*David Bullock, Strategic Asset Manager Tel: 07917 070657*
- **South East Perimeter Road, Bicester - Conclusion of Options Assessment Work** 2016/011  
*Lisa Michelson, Locality Manager - West and Cherwell Tel: (01865) 815673*
- **Proposed Parking Restrictions - Various, Cholsey** 2015/076  
*Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304*
- **Proposed Parking Restrictions - Long Furlong, Abingdon** 2015/079  
*Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304*
- **Proposed Puffin Crossing (Revised Location) - A417 Stanford in the Vale** 2014/186  
*Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304*
- **Proposed Puffin Crossing - Broad Gap, Bodicote** 2015/034  
*Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304*
- **Proposed Parking Restrictions - Green Ridges, Headington** 2016/007  
*Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304*
- **Proposed Toucan Crossing - Park Road, Faringdon** 2016/008  
*Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304*
- **Proposed 20mph Zone - Swinbrook Road Area, Carterton** 2016/009  
*Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304*

## The Forward Plan

- **Proposed Waiting Restrictions, Blackbird Leys** 2016/012  
*Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304*
- **Proposed Pegasus Crossing - Chilton Area** 2016/015  
*Paul Fermer, Service Manager - Major Infrastructure Delivery Tel: (01865) 815764*

### Cabinet Member for Environment - 28 April 2016

- **Oxfordshire Minerals & Waste Annual Monitoring Report 2015** 2015/090  
*Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544*
- **Revised Arrangements for Visitor Parking Permits - Abingdon and Henley** 2015/080  
*Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304*
- **Proposed Traffic and Parking Measures - Access to Headington Scheme** 2016/003  
*Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304, Paul Fermer, Service Manager - Major Infrastructure Delivery Tel: (01865) 815764*

### Cabinet Member for Environment - 9 June 2016

- **Proposed Amendments to Traffic, Access and Parking Restrictions - Westgate Development, Oxford** 2016/010  
*Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304*

### Cabinet Member for Public Health - 27 April 2016

- **Health Visitor Services** 2016/023  
*Donna Husband, Head of Commissioning Health Improvement Tel: (01865) 328667*





**Forward Plan  
April - July 2016**

**Notice of a Change of Date for an Item for the Cabinet Member for Environment Agenda**

Notice is hereby given that the item set out below for consideration by the Cabinet Member for Environment on 28 April 2016 is not in the Forward Plan for that date.

The decision on this matter has been deferred from the 17 March 2016 meeting date because additional information was needed for the report and it needs to be taken on 28 April 2016 as there is an expectation amongst local councillors and residents that it will be determined without undue delay.

***Cabinet Member for Environment, 28 April 2016***

**Proposed Parking Restrictions – Various, Cholsey**

To seek approval of the proposals.

*Decision Maker and Target Date:* **Cabinet Member for Environment, 28 April 2016**

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders and Local Residents

*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery

*Contact:* Owen Jenkins, Service Manager – Highways, Transport & Waste Tel: (01865) 323304 Ref: 2015/076

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Nick Graham  
Chief Legal Officer & Monitoring Officer  
County Hall, Oxford OX1 1ND

18 March 2016

## **Forward Plan April – July 2016**

### **Notice of Additional Items for the Cabinet Member for Environment**

Notice is hereby given that the item set out below for consideration by the Cabinet Member for Environment on 28 April 2016 is not in the Forward Plan.

The decision on this matter needs to be taken by the Cabinet Member for Environment on 28 April 2016 in order to meet the deadline to sign the commitment.

### ***Cabinet Member for Environment, 28 April 2016***

#### **Courtauld 2025 Signatory Commitment**

To seek approval for Oxfordshire County Council to sign the Courtauld 2025 Signatory Commitment. The Courtauld Commitment 2025 is an ambitious ten-year voluntary agreement that brings together organisations across the food system – from producer to consumer – to make food and drink production and consumption more sustainable.

**Decision Maker and Target Date:** **Cabinet Member for Environment, 28 April 2016**

**Key Decision:** *No*

**Exempt Information:** *None*

**Consultations:** Stakeholders

**Report By:** Deputy Director for Environment & Economy – Commercial & Delivery

**Contact:** Owen Jenkins, Service Manager for Highways, Transport & Waste  
Tel: (01865) 323304 Ref: 2016/027

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Nick Graham  
Chief Legal Officer & Monitoring Officer  
County Hall, Oxford OX1 1ND

18 March 2016